

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: RV Rental Terms Agreement

This letter outlines the terms and conditions for the rental of the recreational vehicle (RV) [Model/Type] with license plate number [License Plate Number] from [Start Date] to [End Date].

1. ****Rental Rate****: The total rental fee is [\$Amount] per day, plus taxes and any additional fees outlined below.

2. ****Deposit****: A security deposit of [\$Deposit Amount] is required at the time of booking, refundable upon the return of the RV in good condition.

3. ****Mileage Policy****: The rental includes [X miles] per day. Additional mileage will incur a charge of [\$Amount] per mile.

4. ****Insurance****: Renter agrees to provide proof of insurance coverage for the rental period. Insurance options available for purchase if not provided.

5. ****Fuel Policy****: The RV will be provided with a full tank of gas. Renter must return the RV with a full tank; otherwise, a refueling charge of [\$Amount] will apply.

6. ****Cancellation Policy****: Cancellations must be made at least [X days] in advance for a full refund of the deposit. Late cancellations will result in a forfeiture of the deposit.

7. ****Maintenance and Repairs****: Renter is responsible for any damages incurred during the rental period. Routine maintenance checks must be reported immediately.

8. ****Return Condition****: The RV must be returned in the same condition as received, with all belongings removed. Cleaning fees may apply if the RV is returned in an unsatisfactory condition.

Please sign and return a copy of this letter to confirm your acceptance of the rental terms listed above.

Thank you for your attention. We look forward to serving you.

Sincerely,

[Your Signature]
[Your Printed Name]
[Your Title/Position] (if applicable)
[Acceptance Signature]
[Recipient's Printed Name]
[Date]