

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Loan Company Name]
[Company Address]
[City, State, Zip Code]

Subject: RV Loan Payoff Request

Dear [Loan Officer's Name or Loan Department],

I am writing to formally request the payoff amount for my RV loan account number [Your Account Number]. I intend to pay off the remaining balance of the loan in full and would like to confirm the total amount due, including any applicable fees.

Please include the following information in your response:

1. Total payoff amount
2. Daily interest accrual (if applicable)
3. Instructions for submitting the payment
4. Any necessary forms or documentation

I would appreciate receiving this information by [specific date], as I plan to proceed with the payment shortly thereafter.

Thank you for your assistance.

Sincerely,
[Your Name]