

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Loan Institution Name]  
[Institution Address]  
[City, State, Zip Code]

Subject: Request for RV Loan Discharge

Dear [Loan Officer's Name or "To Whom It May Concern"],  
I hope this letter finds you well. I am writing to formally request the discharge of my RV loan with account number [Loan Account Number]. I have fully repaid the loan, and I would appreciate your assistance in providing a discharge letter confirming that my obligations have been fulfilled. This letter will serve as official documentation for my records.

Please let me know if you require any further information or documentation from my side in order to process this request. I look forward to your prompt response.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]