

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Email Address]  
[Your Phone Number]  
[Date]  
[Recipient's Name]  
[Company's Name]  
[Company's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inquire about the RV rental options available through your company. I am planning a trip from [Start Date] to [End Date] and would like to explore the different types of RVs you have for rent during that period.

Specifically, I am interested in the following details:

- Types of RVs available
- Rental rates and any additional fees
- Mileage limits and fuel policies
- Availability of any necessary accessories (e.g., kitchenware, bedding)
- Insurance options

I would appreciate any brochures or information regarding your rental procedures. Thank you for your time, and I look forward to your prompt response.

Sincerely,  
[Your Name]