

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to report some issues I encountered with the RV rental (Reservation Number: [Reservation Number]) that I recently rented from your company on [Rental Start Date].

1. ****Issue Description****: [Briefly describe the first issue, including any relevant details such as specific problems, locations, and impact on your trip.]

2. ****Issue Description****: [Briefly describe the second issue, including any relevant details.]

3. ****Issue Description****: [If applicable, describe any additional issues.]

I expected a high level of quality and service based on your reputation, and unfortunately, these issues have impacted my experience significantly. I would appreciate your assistance in resolving these matters promptly.

Thank you for your attention to this matter. I look forward to your response.

Sincerely,

[Your Name]