```
[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[RV Rental Company Name]
[Company Address]
[City, State, Zip Code]
Dear [Rental Company Contact Name],
I hope this message finds you well. I am writing to inquire about the
availability of RV rentals for an upcoming trip I am planning.
Details of my inquiry are as follows:
- **Rental Dates: ** [Start Date] to [End Date]
- **Pick-Up Location:** [Location]
- **Drop-Off Location: ** [Location]
- **Type of RV Desired: ** [Specify type or size if applicable, e.g.,
Class A, Class C, Travel Trailer]
- **Number of Passengers:** [Number]
I would appreciate it if you could provide information on the
availability of RVs for the specified dates, as well as any rates, fees,
and rental policies that may apply.
Thank you for your assistance. I look forward to your prompt response.
Best regards,
[Your Name]
[Your Signature (if sending a hard copy)]
```