

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Scholarship Committee Name]
[Organization/Institution Name]
[Address]
[City, State, Zip Code]

Dear [Scholarship Committee/Recipient's Name],
I am writing to apply for the [Name of Scholarship] for the [academic year/semester]. I am currently a [your current educational status, e.g., high school senior, college undergraduate] at [Your School/University Name], pursuing a degree in [Your Major/Field of Study].

[Introduce your background and academic achievements, including relevant experiences and skills. Highlight any extracurricular activities, leadership roles, or volunteer work that support your application.]

As a dedicated student, I have maintained a [Your GPA] GPA while balancing [work, volunteer work, family responsibilities, etc.]. My passion for [Your Field/Interest] drives me to excel academically and contribute positively to my community.

Receiving the [Name of Scholarship] would greatly assist me in [explain how the scholarship will help you, e.g., covering tuition costs, purchasing books, etc.]. I am committed to [briefly describe your career goals and how this scholarship will help you achieve them].

Thank you for considering my application. I look forward to the opportunity to contribute to [Institution/Organization] and further my education with your support.

Sincerely,
[Your Signature (if sending a hard copy)]
[Your Printed Name]