

[Your Organization's Name]
[Your Organization's Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Participant's Name]
[Participant's Address]
[City, State, ZIP Code]

Dear [Participant's Name],
Congratulations! You are officially registered for the [Event Name]
Marathon taking place on [Event Date].

Event Details:

- ****Event Name:**** [Event Name]
- ****Date:**** [Event Date]
- ****Location:**** [Event Location]
- ****Race Start Time:**** [Start Time]
- ****Check-in Time:**** [Check-in Time]

Please find your registration details below:

- ****Registration ID:**** [Registration ID]
- ****Race Distance:**** [Race Distance]
- ****T-shirt Size:**** [T-shirt Size]

To prepare for the marathon, please review the following important
information:

- [Information about packet pick-up]
- [Details about pre-race activities or briefings]
- [What to bring on race day]

We are excited to have you join us for this event and look forward to
seeing you at the starting line! If you have any questions or need
further assistance, please do not hesitate to reach out.

Best regards,

[Your Name]
[Your Title]
[Your Organization's Name]
[Website URL]
[Social Media Links]