

[Your Name]
[Your Title/Position]
[Your Organization/Company Name]
[Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Volunteer's Name]
[Volunteer's Address]
[City, State, Zip Code]

Dear [Volunteer's Name],

I hope this letter finds you well. I am writing to express my heartfelt appreciation for your exceptional support and dedication during the recent marathon event.

Your commitment to volunteering and the countless hours you invested in preparation and execution made a significant difference in the success of the event. Your enthusiasm and energy inspired not only the runners but also your fellow volunteers.

The positive feedback we received from participants was a testament to your hard work and professionalism. From assisting with registration to cheering on runners throughout the race, your contributions were invaluable.

Thank you once again for being an essential part of our marathon team. We could not have done it without you, and we truly appreciate your time, effort, and spirit.

Looking forward to seeing you at our future events!

Warm regards,

[Your Name]
[Your Title/Position]