

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Consulate General of Russia]
[Consulate Address]
[City, State, Zip Code]

Dear Sir/Madam,

I am writing to request a visitor visa for my upcoming trip to Russia. My planned travel dates are from [Start Date] to [End Date].

I intend to visit [City/Location] for the purpose of [briefly explain the reason for your visit, e.g., tourism, visiting family/friends, business, etc.]. During my stay, I will be residing at [Accommodation Details, e.g., hotel name, address].

Please find attached the necessary documents to support my application, including [list any supporting documents, e.g., passport copy, travel itinerary, hotel reservation, invitation letter if applicable].

I appreciate your attention to my application and look forward to your favorable response.

Thank you.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]