

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Consulate General of the Russian Federation]
[Consulate Address]
[City, State, Zip Code]

Dear Sir/Madam,

I am writing to provide my support for [Applicant's Full Name], who is applying for a visa to travel to Russia. I am a [Your Relationship to Applicant] and I can confirm that [he/she/they] intends to visit Russia for [purpose of visit] from [start date] to [end date].

During [his/her/their] stay, [Applicant's Name] will be residing at [address in Russia] and I can attest to [his/her/their] character and intentions while in your country.

I assure you that [Applicant's Name] has sufficient funds to support [himself/herself/themselves] during the visit and will comply with all the laws and regulations of the Russian Federation.

Please feel free to contact me at [phone number] or [email address] should you require any further information.

Thank you for considering this application.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Your Job Title/Position, if applicable]
[Your Company/Organization, if applicable]