

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Title]
[Recipient's Office/Organization]
[Recipient's Address]
[City, State, ZIP Code]

Dear [Recipient's Name],

I am writing to formally announce my candidacy for [specific state office] in the upcoming [election year] elections. As a [brief personal background, e.g., "longtime resident of our community and dedicated public servant"], I believe I can bring [specific qualities or skills, e.g., "experience and a fresh perspective"] to our state government. Throughout my career, I have [summarize relevant experience or accomplishments, e.g., "advocated for education reform and community development"]. My vision for our state includes [briefly outline key priorities or goals, e.g., "improving healthcare access, investing in renewable energy, and supporting small businesses"].

I am committed to engaging with our community and listening to the voices of our constituents. I plan to [mention any planned initiatives, e.g., "hold town hall meetings, participate in community events, and seek input from residents"] as I strive to create policies that truly reflect the needs of our citizens.

I would be honored to have your support in this endeavor. Together, we can work towards a brighter future for our state. Thank you for considering my candidacy.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Name]