

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Tenant's Name]
[Tenant's Address]
[City, State, ZIP Code]

Subject: Rental Agreement for [Property Address]

Dear [Tenant's Name],

This letter serves as a formal rental agreement for the property located at [Property Address], Jhansi. Below are the terms and conditions we have agreed upon:

1. ****Lease Duration****: [Start Date] to [End Date]
2. ****Monthly Rent****: Rs[Monthly Rent Amount]
3. ****Security Deposit****: Rs[Deposit Amount] (to be paid before moving in)
4. ****Utilities****: [Specify if included and what utilities tenants are responsible for]
5. ****Maintenance****: [Specify responsibilities of tenants and landlord]
6. ****Notice Period****: [Number of days/months notice required for termination]

Please sign and return a copy of this letter to confirm your acceptance of the terms.

Warm regards,

[Your Signature]
[Your Printed Name]
[Your Title, if applicable]