

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

To,

The Manager,  
SBI Life Insurance Company Limited,  
[Branch Address]  
[City, State, Zip Code]

Subject: Death Claim Application for Policy No. [Policy Number]

Dear Sir/Madam,

I am writing to formally submit a death claim for the life insurance policy held by my [relation, e.g., father, mother, spouse], [Deceased's Name], who passed away on [Date of Death]. The policy number is [Policy Number].

Attached herewith are the required documents to process the claim:

1. Copy of the Death Certificate
2. Claim Form (completed and signed)
3. Policy Document
4. [Any other supporting documents as required, e.g., identity proof, medical records]

Please let me know if any further documentation or information is required to expedite the claim process.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Signature]  
[Your Printed Name]