

**\*\*Template for Death Claim Letter\*\***

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

The Branch Manager

State Bank of India

[Branch Address]

[City, State, Zip Code]

Subject: Death Claim for Account Holder [Deceased's Name]

Dear Sir/Madam,

I am writing to formally request the processing of a death claim for my [relationship, e.g., father, mother, etc.], Mr./Ms. [Deceased's Name], who held an account with your bank (Account Number: [Account Number]). Mr./Ms. [Deceased's Name] passed away on [Date of Death]. Enclosed are the following documents for your reference and processing of the claim:

1. A copy of the death certificate
2. A copy of the account holder's identity proof
3. A copy of my identity proof as the claimant
4. Any other required documents (e.g., legal heir certificate, etc.)

I kindly request that you process the claim at your earliest convenience and inform me of any additional steps I may need to undertake.

Thank you for your prompt attention to this matter. I look forward to your response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]