

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

The Branch Manager  
State Bank of India  
[Branch Address]

[City, State, ZIP Code]

Subject: Application for Claim Settlement of Deceased Account Holder

Dear Sir/Madam,

I am writing to formally request the settlement of the death claim for the account of my [relation], [Deceased's Name], who passed away on [Date of Death]. The account number is [Account Number].

I have attached the following documents to support my claim:

1. Death Certificate of [Deceased's Name]
2. Copy of [Deceased's Name]'s Identity Proof
3. Copy of my Identity Proof
4. [Any other relevant documents]

Please process this request at your earliest convenience. If you need any further information or documentation, do not hesitate to contact me.

Thank you for your assistance in this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]