

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

The Manager
State Bank of India
[Branch Name]
[Branch Address]
[City, State, Zip Code]

Subject: Death Claim Application for Account Holder [Deceased's Name]

Dear Sir/Madam,

I am writing to formally submit a death claim for the account of my [relationship, e.g., father, mother] Mr./Mrs. [Deceased's Name], who passed away on [Date of Death]. The details of the account are as follows:

- Account Holder Name: [Deceased's Name]
- Account Number: [Account Number]
- Branch: [Branch Name]

Please find enclosed the necessary documents to facilitate the processing of this claim:

1. Copy of the death certificate
2. Copy of [Relationship Certificate, if applicable]
3. Identity proof of the claimant (myself)
4. Bank statement (if required)
5. Any other required form/documents

I kindly request you to process the claim at your earliest convenience and inform me of any additional information or documentation required.

Thank you for your assistance in this matter.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]