

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

The Branch Manager  
State Bank of India  
[Branch Address]

[City, State, Zip Code]

Subject: Death Claim Application for [Deceased's Name] - Account Number:  
[Account Number]

Dear [Branch Manager's Name],

I hope this letter finds you well. I am writing to formally lodge a claim for the death benefits associated with the savings account held by my [relationship to deceased, e.g., father, mother] Mr./Mrs. [Deceased's Name], whose account number is [Account Number].

[Deceased's Name] passed away on [Date of Death], and I am the nominee as per bank records. Enclosed with this letter are the following documents to support my claim:

1. Original death certificate of [Deceased's Name]
2. Copy of the nominee's identification proof
3. Copy of the account statement (if applicable)
4. Any other relevant documents (e.g., will, insurance policy)

I kindly request you to process the claim at your earliest convenience. Should you need any further information or documentation, please feel free to contact me at [Phone Number] or [Email Address].

Thank you for your assistance in this matter.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]