

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Title]
[Company/Organization Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally apply for the role of RTA (Road Traffic Analyst) as advertised on [where you found the job listing]. With a strong background in data analysis, road safety assessments, and urban planning, I believe I am well-suited to contribute effectively to your team.

In my previous role at [Your Previous Company], I successfully [specific achievement or responsibility related to RTA], which led to [positive outcome]. I also possess extensive experience in utilizing traffic simulation software and conducting thorough data analysis to inform policy decisions.

I am particularly interested in this position because [specific reason related to the organization or project]. I am eager to bring my expertise in traffic data analysis and my passion for improving road safety to [Company/Organization Name].

Enclosed is my resume for your review. I am looking forward to the opportunity to discuss how my skills and experiences align with the needs of your team. Thank you for considering my application.

Sincerely,
[Your Name]