

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Bank's Name]
[Bank's Address]
[City, State, Zip Code]

Dear [Bank Manager's Name],

Subject: Proposal for Opening a Savings Account

I hope this message finds you well. I am writing to formally propose the opening of a savings account with [Bank's Name]. I believe that your bank offers competitive interest rates and valuable services that align with my financial goals.

I would like to request information on the following:

- Minimum balance requirements
- Interest rates
- Fees associated with the account
- Online banking facilities

Thank you for considering my proposal. I look forward to your prompt response.

Sincerely,
[Your Name]