```
[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]
Subject: Vehicle Transfer Letter
Dear [Recipient's Name],
I, [Your Full Name], the current owner of the vehicle described below,
hereby consent to the transfer of ownership of the vehicle to you.
**Vehicle Information:**
- Make: [Vehicle Make]
- Model: [Vehicle Model]
- Year: [Vehicle Year]
- VIN: [Vehicle Identification Number]
- License Plate Number: [License Plate Number]
This letter serves as confirmation that I am the legal owner of the
above-mentioned vehicle and that I am transferring ownership to you as of
[Transfer Date].
Both parties agree that the vehicle is sold as-is, and I am not
responsible for any future defects or issues that may arise.
Please find attached copies of my identification and the vehicle's title
for your records.
If you have any questions or need further information, feel free to
contact me at [Your Phone Number] or [Your Email Address].
Thank you,
Sincerely,
[Your Signature (if sending a hard copy)]
[Your Printed Name]
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