

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]
[Date]
[Hiring Manager's Name]
[Hospital/Clinic Name]
[Hospital/Clinic Address]
[City, State, Zip Code]

Dear [Hiring Manager's Name],

I am writing to express my interest in the [specific nursing position] at [Hospital/Clinic Name] as advertised [where you found the job listing]. With my [number] years of nursing experience, a Bachelor of Science in Nursing, and a passion for providing high-quality patient care, I am confident in my ability to contribute effectively to your team.

In my previous role at [Previous Employer], I successfully [mention a specific achievement or responsibility relevant to the job]. This experience has equipped me with the skills to [mention relevant skills related to the new position], which I believe will be beneficial in [specific area related to the new job].

I am particularly drawn to [Hospital/Clinic Name] because of [specific reason related to the organization or its values]. I admire [mention any relevant programs, initiatives, or qualities of the organization] and would be honored to be a part of such a dedicated team.

I am excited about the opportunity to discuss how my background, skills, and enthusiasms align with the mission of your team. Thank you for considering my application. I look forward to the possibility of contributing to [Hospital/Clinic Name] and am eager to provide exceptional care to your patients.

Sincerely,
[Your Name]