

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Email]  
[Your Phone Number]  
[Date]  
[Employer's Name]  
[Employer's Title]  
[Company/Hospital Name]  
[Company Address]  
[City, State, Zip Code]

Dear [Employer's Name],

I am writing to express my interest in the nursing position at [Company/Hospital Name] as advertised on [where you found the job posting]. With a Bachelor of Science in Nursing from [Your University] and [X years] of experience in various clinical settings, I am confident in my ability to contribute effectively to your team. During my tenure at [Previous Employer/Institution], I developed strong competencies in patient assessment, care planning, and implementation. My commitment to delivering high-quality patient care was recognized when I received [any awards or recognition]. I thrive in fast-paced environments and possess excellent interpersonal skills, allowing me to establish rapport with patients and collaborate effectively with healthcare teams. I am particularly drawn to [Company/Hospital Name] due to its commitment to [mention any specific values, missions, or programs of the employer that resonate with you]. I am eager to bring my dedication to compassionate care and my clinical skills to your esteemed institution. Thank you for considering my application. I look forward to the opportunity to discuss how my experience and skills can benefit [Company/Hospital Name]. Please feel free to contact me at [Your Phone Number] or [Your Email] to arrange a convenient time for an interview. Sincerely,  
[Your Name]