

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]
[Date]
[Employer's Name]
[Job Title]
[Company/Hospital Name]
[Company Address]
[City, State, Zip Code]

Dear [Employer's Name],

I am writing to express my interest in the [specific position title] position at [Company/Hospital Name] as advertised on [where you found the job listing]. With my Bachelor of Science in Nursing and [number] years of experience in [specific area of nursing], I am confident in my ability to provide high-quality care and contribute positively to your team.

In my previous role at [Previous Employer], I [describe relevant responsibilities, skills, or achievements]. This experience has equipped me with strong clinical skills and the ability to work effectively in a fast-paced environment. I am particularly skilled in [mention any specific skills or specialties], which I believe aligns well with the needs of your unit.

I am passionate about [specific aspect of nursing or patient care] and am committed to advocating for my patients' needs while ensuring their comfort and dignity. I am impressed by [Company/Hospital Name]'s reputation for [mention any known attributes of the employer], and I am excited about the opportunity to contribute to your team and support your mission.

Thank you for considering my application. I look forward to the opportunity to discuss how my skills can benefit [Company/Hospital Name]. Please feel free to contact me at [your phone number] or [your email] to schedule a conversation.

Sincerely,
[Your Name]