

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Hiring Manager's Title]
[Hospital/Clinic Name]
[Hospital/Clinic Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my interest in the Nurse role at [Hospital/Clinic Name] as advertised on [where you found the job posting]. With a [your degree] in Nursing from [Your University] and [X years] of hands-on experience in [specific area of nursing], I am excited about the opportunity to contribute to your team and provide exceptional patient care.

During my time at [Previous Employer/Healthcare Facility], I successfully [mention key achievements or responsibilities relevant to the new role]. My commitment to [specific nursing values or practices] aligns well with the mission at [Hospital/Clinic Name], and I am eager to bring my skills in [mention specific skills related to the job description] to your esteemed institution.

I hold current licensure as a Registered Nurse in [State], and I am certified in [any relevant certifications]. I am particularly drawn to [specific aspect of the hospital/clinic or the role] and believe my background in [specific experience] will allow me to make a positive impact on the health and well-being of your patients.

Thank you for considering my application. I look forward to the opportunity to discuss my fit for this role and how I can contribute to the exceptional care at [Hospital/Clinic Name]. I am available for an interview at your earliest convenience and can be reached at [your phone number] or [your email].

Warm regards,

[Your Name]