

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Email Address]  
[Your Phone Number]  
[Date]  
[Recipient's Name]  
[Recipient's Title]  
[Hospital/Facility Name]  
[Hospital/Facility Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in the Registered Nurse position at [Hospital/Facility Name] as advertised on [where you found the job listing]. With a Bachelor of Science in Nursing and [number] years of clinical experience in [specific area, e.g., pediatrics, emergency care], I am confident in my ability to provide exceptional patient care and contribute positively to your team.

In my previous role at [Previous Employer], I successfully [specific achievement or responsibility related to nursing], which allowed me to develop my skills in [specific skills]. My dedication to patient advocacy and commitment to [specific nursing value or goal] have equipped me with a solid foundation for working in diverse clinical environments.

I am particularly drawn to [Hospital/Facility Name] because of [specific reason related to the facility or its values]. I appreciate your team's commitment to [specific initiative or value], and I am eager to contribute my expertise in [specific areas of nursing or care].

I welcome the opportunity to discuss how my background, skills, and enthusiasms align with the mission of [Hospital/Facility Name]. Thank you for considering my application. I look forward to the opportunity to speak with you further.

Sincerely,  
[Your Name]