

[Your Name]
[Your Address]
[City, State, Zip]
[Your Email]
[Your Phone Number]
[Date]
[Recipient Name]
[Title]
[Hospital/Organization Name]
[Address]
[City, State, Zip]

Dear [Recipient Name],

I am writing to express my interest in the Registered Nurse position at [Hospital/Organization Name] as advertised on [where you found the job posting]. With a [number] years of experience in [specific field or specialty], I am excited about the opportunity to contribute to your team and provide exceptional patient care.

During my previous role at [Previous Employer], I gained valuable skills in [mention specific skills or experiences related to the job]. My experience in [specific area] has equipped me with the ability to [mention relevant abilities or accomplishments]. I am particularly drawn to [Hospital/Organization Name] because of [specific reason related to the organization or its values].

I am eager to bring my expertise in [mention relevant skills/qualities] to your team and help [Hospital/Organization Name] continue its commitment to [mention mission or goal of the organization]. I would love the opportunity to discuss how my background, skills, and enthusiasms can contribute to your [specific department or goal].

Thank you for considering my application. I look forward to the possibility of discussing this exciting opportunity with you.

Sincerely,
[Your Name]