

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Email Address]  
[Your Phone Number]  
[Date]  
[Admissions Committee Name]  
[School/University Name]  
[School Address]  
[City, State, Zip Code]

Dear [Admissions Committee/Specific Name if known],  
I am writing to express my interest in the nursing program at [School/University Name]. Having researched various institutions, I believe your program aligns with my career goals and passion for healthcare.

[Paragraph 1: Introduction]

Introduce yourself and state your purpose for writing. Mention any specific programs or aspects of the school that attracted you.

[Paragraph 2: Academic Background]

Briefly describe your academic achievements, relevant coursework, and any honors that support your application.

[Paragraph 3: Relevant Experience]

Outline any volunteer work, internships, or job experiences related to nursing or healthcare. Highlight skills you've gained that will contribute to your success in the program.

[Paragraph 4: Personal Motivation]

Discuss your motivation for pursuing a career in nursing and how your experiences have shaped this decision.

[Paragraph 5: Conclusion]

Reiterate your enthusiasm for the program and your desire to contribute to the nursing field. Thank the committee for considering your application.

Sincerely,

[Your Name]