

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Consulate General of Japan]
[Consulate Address]
[City, State, Zip Code]

Dear Sir/Madam,

Subject: Visa Support Letter for [Visitor's Full Name]

I, [Your Name], a resident of [Your City, Country], am writing to support the visa application of [Visitor's Full Name], who is applying for a visa to visit Japan for [purpose of visit, e.g., tourism, business, family visit] from [start date] to [end date].

I confirm that I will [provide accommodation, cover travel expenses, etc.], and I will ensure that [Visitor's Name] will comply with the laws of Japan during their stay. [Optional: Brief description of your relationship with the visitor, such as family member, friend, business partner, etc.]

Please find attached the necessary documents to support this application, including [list of documents, e.g., my identification, proof of residence, itinerary, etc.].

Thank you for considering this application. Should you require any further information, please do not hesitate to contact me.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Your Occupation, if applicable]
[Relationship to Visitor]