

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

Embassy of Japan
[Embassy Address]
[City, State, ZIP Code]

Subject: Application for Family Visit Visa

Dear Sir/Madam,

I am writing to apply for a family visit visa to Japan for myself and my family. We intend to visit from [start date] to [end date] to spend time with [name of family member] who resides in [City, Japan].

Details of my family members are as follows:

1. [Full Name, Relationship to you, Date of Birth, Passport Number]
2. [Full Name, Relationship to you, Date of Birth, Passport Number]
3. [Full Name, Relationship to you, Date of Birth, Passport Number]

The purpose of our visit is to [briefly explain reasons for the visit, such as attending a family event, spending time together, etc.].

Attached to this letter are the required documents:

1. Completed visa application forms
2. Passport-sized photographs
3. Copies of our passports
4. Proof of relationship (e.g., birth certificates, marriage certificate)
5. [Any other relevant documents]

We assure you that we will adhere to all immigration regulations and return to [Your Country] upon the completion of our visit.

Thank you for considering our application. We look forward to your favorable response.

Sincerely,
[Your Name]