

[Your Name]
[Your Position]
[Your Organization]
[Your Organization Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Grant Committee Name]
[Granting Organization Name]
[Address]
[City, State, Zip Code]

Dear [Grant Committee Name or Specific Person's Name],
I am writing to express our interest in applying for the [specific RLWC grant name] grant. Our organization, [Your Organization Name], is dedicated to [briefly explain your organization's mission and goals]. We are seeking funding to support [describe the project or program you are proposing, including its goals and intended impact]. This initiative aligns with the objectives of the RLWC grant and aims to [discuss how your project meets the grant criteria and expected outcomes]. The funds from this grant will be utilized for [itemize key areas where funds will be allocated, such as personnel, materials, outreach, etc.]. We believe this project will not only benefit [target audience or community] but also contribute significantly to [broader goals related to the grant].

We appreciate your consideration of our application and are excited about the potential of partnering with [Granting Organization Name] to achieve our shared objectives. Thank you for this opportunity, and we look forward to the possibility of working together.

Sincerely,
[Your Name]
[Your Position]
[Your Organization]