

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Title]
[Recipient's Organization]
[Organization Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to propose a collaborative event as part of the Rugby League World Cup (RLWC) festivities. Our organization, [Your Organization Name], is passionate about promoting rugby league and we believe that hosting an event during this prestigious tournament will help foster community spirit and engage fans.

****Event Overview:****

- ****Title:**** [Proposed Event Title]
- ****Date and Time:**** [Proposed Date and Time]
- ****Location:**** [Proposed Venue]
- ****Purpose:**** [Brief description of the event's purpose and goals]
- ****Target Audience:**** [Define the target audience for the event]

****Event Activities:****

- [List planned activities, such as tournaments, workshops, guest speakers, etc.]
- [Detail any entertainment or food options]

****Benefits to the Community:****

- [Explain the positive impact on the community and the rugby league's visibility]
- [Outline potential partnerships, sponsorships, and local support]

We believe that with your support, this event can become a highlight of the RLWC and contribute significantly to our shared goal of promoting rugby league. I would appreciate the opportunity to discuss this proposal further and explore how we can collaborate for this exciting event. Thank you for considering our proposal. I look forward to your positive response.

Warm regards,

[Your Name]
[Your Title]
[Your Organization Name]