

[Your Organization's Letterhead]

[Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Assessment of RLWL Application

We are writing to inform you about the assessment of your application for the Rail Luggage Waiting List (RLWL) for your journey from [Departure Station] to [Destination Station] on [Travel Date].

After a thorough review, we have processed your request and are pleased to provide the following details:

1. ****Train Details****

- Train Number: [Train Number]
- Train Name: [Train Name]
- Date of Journey: [Travel Date]

2. ****Reservation Status****

- Current Status: [WL Number / Confirmed]
- Availability: [Seats Available / Not Available]

3. ****Next Steps****

- Please check [Website/Number] for real-time updates on your reservation status.

- Should your status change to confirmed, you will receive a notification via [Email/SMS].

We appreciate your understanding and are here to assist you with any further queries. Thank you for choosing [Your Organization/Service Name].

Sincerely,

[Your Name]

[Your Position]

[Your Organization's Name]

[Contact Information]