

[Your Address]

[City, State, Zip Code]

[Email Address]

[Date]

Dear RK,

Hey there!

I hope this letter finds you in great spirits. It's been a whirlwind of a week on my end, but I've been thinking about you and wanted to catch up. Last weekend, I went hiking at [Location]. You would have loved the views! We should plan a trip together soon. It's been ages since our last adventure.

Also, I recently started binge-watching that series you recommended. You were right; it's totally addictive! Let's chat about it over coffee next time we meet.

Anyway, tell me what you've been up to lately. I miss our long talks!

Take care and write back when you can.

Best,

[Your Name]