

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient's Name]  
[Organization's Name]  
[Organization's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Letter of Intent for RJ Visa Application

I am writing to express my intent to apply for the RJ visa as part of my [briefly explain your purpose, e.g., employment, study, or research]. My background in [your field/area of expertise] aligns perfectly with the requirements set for this visa.

[Paragraph detailing your qualifications, experience, and relevance to the RJ visa requirements.]

I am eager to contribute to [mention the organization or program] and further pursue my interests in [specific area related to RJ visa].

Thank you for considering my application. I look forward to the opportunity to discuss this further.

Sincerely,  
[Your Name]