

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]

Subject: Visa Application for RJ Visa

Dear [Consular Officer's Name],

I am writing to submit my application for an RJ visa. I am a [your profession/position], currently residing in [your current location], and I wish to travel to [destination] for [reason for travel, e.g., work, study, etc.].

My travel dates are from [start date] to [end date], and I plan to [briefly describe your activities during the visit]. Attached to this letter are the necessary documents, including [list of attached documents, e.g., application form, passport copy, photographs, etc.].

I appreciate your consideration of my application. Should you require further information or documentation, please do not hesitate to contact me at [your phone number] or [your email address].

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Name]