

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]

Subject: Visa Application for Family Members

Dear Sir/Madam,

I am writing to formally request a visa for my family members who wish to join me in [country] for [duration/purpose of stay].

I, [Your Full Name], am currently residing in [Country/City], where I am [provide a brief description of your status - e.g., working, studying, etc.]. I would like to invite my [relationship to you, e.g., spouse, children, parents], as follows:

1. [Full Name of Family Member 1] - [Relationship]
2. [Full Name of Family Member 2] - [Relationship]
3. [Full Name of Family Member 3] - [Relationship]

The purpose of their visit is to [explain purpose, e.g., family reunion, tourism, attending a special event]. During their stay, they will be residing with me at my address mentioned above.

I assure you that my family members have sufficient funds to support themselves during their visit and will comply with all immigration regulations.

Attached to this letter are the necessary documents to support their application, including:

- Copies of our passports
- Proof of my residency in [country]
- [Any other relevant documents]

Thank you for considering this application. Should you require any further information or documentation, please do not hesitate to contact me.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]