

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]
[Date]

[Recipient's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in the internship opportunity at [Company's Name] as advertised [where you found the listing]. I am currently a [Your Major] student at [Your University] and am eager to apply my knowledge and skills in a practical setting.

Throughout my academic career, I have developed a strong foundation in [relevant skills or experiences related to the internship]. I am particularly drawn to [Company's Name] because of [something specific about the company or its projects that interests you], and I am excited about the possibility of contributing to your team.

In my previous experiences [mention any relevant experience or projects], I have demonstrated my ability to [specific skills or accomplishments]. I am confident that my passion for [industry or field] and my dedication to excellence would make me a valuable addition to your team.

I would be grateful for the opportunity to discuss my application further and explore how I can contribute to [Company's Name] as an intern. Thank you for considering my application. I look forward to hearing from you.

Sincerely,
[Your Name]