

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]
[Recipient Name]
[Recipient Title/Position]
[School or Organization Name]
[School or Organization Address]
[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. I am writing to request access to IXL for [Child's Name], who is currently in [Grade Level] at [School Name]. I believe that utilizing this online platform will greatly enhance [his/her/their] learning experience and support [his/her/their] academic growth in [specific subjects or skills].

Having researched IXL, I am impressed with its comprehensive curriculum and personalized learning approach. I am confident that the interactive tools and resources it offers will be beneficial for [Child's Name] to strengthen [his/her/their] understanding and mastery of the grade-level content.

I would greatly appreciate your consideration of this request, and I am happy to discuss it further at your convenience. Thank you for your attention to this matter, and for your ongoing support of [Child's Name]'s education.

Sincerely,

[Your Name]
[Your Phone Number]
[Your Relationship to Child]