Subject: Notification of Payment Release Dear [Recipient's Name], We are pleased to inform you that your payment of [amount] has been processed and is now released. **Details of the Payment:** - **Invoice Number: ** [Invoice Number] - **Payment Date:** [Date] - **Payment Method:** [Payment Method] - **Reference Number: ** [Reference Number] Please allow [time frame] for the payment to reflect in your account. If you have any questions or require further assistance, feel free to reach out to us. Thank you for your cooperation. Best regards, [Your Name] [Your Position] [Your Company] [Contact Information]

[Company Address]