

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Department/Office Name]
[Address]
[City, State, Zip Code]

Subject: Appeal for RDP House Application

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally appeal the decision regarding my application for an RDP house, reference number [Your Application Reference Number], submitted on [Submission Date].

I understand that my initial application may not have met certain criteria; however, I believe that my circumstances warrant a reconsideration of my case. [Briefly explain your situation and why you believe you are eligible for an RDP house, including any relevant details or changes in your circumstances since the application was submitted.]

I am committed to improving my living situation and believe that an RDP house will significantly aid me and my family in achieving a stable home environment. I kindly request that you review my case again, taking into consideration [mention any supporting documents or evidence you are including with this letter].

Thank you for your attention to this matter. I appreciate your understanding and am hopeful for a positive response. Should you require any further information, please do not hesitate to contact me.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]

[Attachments: List any documents you are including, if applicable]