

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Position]
[Institution/Organization Name]
[Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally submit my application for the Registered Dietitian (RD) examination. I have completed all the necessary coursework and supervised practice requirements as outlined by the [relevant credentialing body].

Enclosed with this letter, you will find:

1. Completed application form
2. Payment receipt for the examination fee
3. Official transcripts
4. Verification of supervised practice completion

I appreciate your consideration of my application and look forward to the opportunity to take the RD exam. Please do not hesitate to reach out if you need any additional information or documentation.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Credentials, if applicable]