

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Financial Institution Name]
[Address of Financial Institution]
[City, State, Zip Code]

Subject: Redemption Request for RDSP Plan

Dear [Recipient's Name],

I am writing to formally request the redemption of funds from my Registered Disability Savings Plan (RDSP) as outlined below.

****Account Information:****

- RDSP Account Number: [Your RDSP Account Number]
- Plan Holder Name: [Your Full Name]
- Social Insurance Number (SIN): [Your SIN]

****Redemption Details:****

- Total Amount Requested: [Amount]
- Reason for Redemption: [Brief explanation of reason, if necessary]

Please process this request at your earliest convenience. If you require any further information or documentation to facilitate this redemption, do not hesitate to contact me.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature] (if sending a hard copy)
[Your Printed Name]