

[Your Name]
[Your Address]
[City, Province, Postal Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Position]
[Financial Institution/Agency Name]
[Address]
[City, Province, Postal Code]

Dear [Recipient's Name],

Subject: Enrollment in the Registered Disability Savings Plan (RDSP)

I am writing to request the enrollment of my [son/daughter], [Child's Name], in the Registered Disability Savings Plan (RDSP).

[Child's Name] was born on [Date of Birth] and has been diagnosed with [disability/condition]. I believe that the RDSP will provide valuable assistance in planning for [his/her] future financial security.

Please find attached the necessary documents required for enrollment, including:

1. Proof of disability (e.g., medical documentation)
2. Identification documents for [Child's Name]
3. My identification documents
4. [Any other relevant documents]

I kindly ask you to guide us through the enrollment process and inform us of any additional requirements.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]