

[Your Name]
[Your Address]
[City, Province, Postal Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Organization Name]
[Organization Address]
[City, Province, Postal Code]

Dear [Recipient Name],

Subject: Request for RDSP Benefits

I hope this letter finds you well. I am writing to formally request the details regarding my eligibility for the Registered Disability Savings Plan (RDSP) benefits.

[Briefly explain your situation or condition that qualifies you for RDSP benefits].

I have attached all necessary documents, including [list any relevant documentation], to support my application.

I would appreciate your assistance in processing my request and look forward to your prompt response.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]