

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Company/Organization Name]  
[Company Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Appeal for Cancellation of [Service/Product Name]

I hope this message finds you well. I am writing to formally appeal the cancellation of my [service/product name], account number [account number], which was processed on [cancellation date].

[Explain the reason for the cancellation appeal. Include any relevant details, such as misunderstandings, issues with the service, or personal circumstances that warrant reconsideration.]

I kindly request that you review my case and consider reinstating my account. I value [Company's Name] and would appreciate the opportunity to continue my relationship with your organization.

Thank you for your time and consideration. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]