

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Customer Service

RBC Bank

[Branch Address]  
[City, State, Zip Code]

Dear Sir/Madam,

Subject: Request for Overdraft Protection

I hope this letter finds you well. I am writing to formally request overdraft protection for my RBC bank account, [Account Number].

Due to [briefly explain reason, e.g., unexpected expenses, cash flow issues], I believe having overdraft protection will provide me with the necessary financial security.

Please let me know the next steps required to set up this service and if any additional information is needed from my side.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]