

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

The Manager

Reserve Bank of India

[Branch Address]  
[City, State, Zip Code]

Subject: Request for RBI Clearance

Dear Sir/Madam,

I am writing to formally request clearance from the Reserve Bank of India concerning [specific reason for clearance, e.g., a transaction, account, or financial matter].

I would like to provide you with the details of the situation:

- [Detail 1]
- [Detail 2]
- [Detail 3]

I kindly request that you process this clearance at your earliest convenience. Should you require any additional documentation or information, please do not hesitate to contact me.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]