

****Template for RBI Clearance Letter****

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

The Manager

[Bank Name]

[Bank Address]

[City, State, ZIP Code]

Subject: Request for RBI Clearance Letter

Dear [Manager's Name],

I am writing to request a clearance letter from the Reserve Bank of India (RBI) pertaining to my account with [Bank Name].

****Account Details:****

- Account Holder Name: [Your Name]

- Account Number: [Your Account Number]

- Branch Name: [Your Bank Branch]

I require this clearance letter for [brief explanation of the purpose, e.g., loan application, foreign remittance, etc.]. Please find attached any necessary documents to assist with this request.

I would appreciate your prompt assistance in this matter. Should you require any further information, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this request.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

****Attachments:****

- [List any documents attached, e.g., identity proof, account statement, etc.]