

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name]  
[Recipient Address]  
[City, State, Zip Code]

Subject: Vehicle Delivery Liability Agreement

Dear [Recipient Name],

This letter serves as a formal agreement regarding the delivery of the vehicle described below.

**\*\*Vehicle Details:\*\***

- Make: [Make]
- Model: [Model]
- Year: [Year]
- VIN: [Vehicle Identification Number]

**\*\*Delivery Information:\*\***

- Delivery Date: [Date]
- Delivery Address: [Address]

**\*\*Liability Statement:\*\***

I, [Your Name], acknowledge that I am responsible for the vehicle until it has been successfully delivered to the above address. Upon delivery, liability will transfer to [Recipient Name].

Both parties agree to the terms laid out in this letter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Recipient Signature (if applicable)]

[Recipient Printed Name]